



**KHYBER PAKHTUNKHWA INFORMATION TECHNOLOGY BOARD
GOVERNMENT OF KHYBER PAKHTUNKHWA**

EXPRESSION OF INTEREST (EOI) (Re-Tender)

Khyber Pakhtunkhwa Information Technology Board (KPITB) invites expression of interest (EOI) from well reputed consultants, for conducting feasibility study for the establishment of Citizen Facilitation Centers (CFCs) in Peshawar, Khyber Pakhtunkhwa, Pakistan. Citizen Facilitation Center shall be a one-stop service center established to facilitate citizens to access public services. It shall primarily focus on providing consolidated access to various services such as provision of domicile certificates, permits, licenses, affidavits, tax payments, vehicle registration etc. KPITB intends to establish Citizen Facilitation Centers in a phase-wise manner, starting with establishing three (03) centers at various locations in Peshawar.

The description and broad scope of services required shall include, but shall not be limited to the following:-

Identifying all public sector services (automated and non-automated) that are currently being offered by government departments as well as private sector services and the revenue generation potential of all such services; Geographical locations/site feasibility and design layout; Developing detailed project management plan and financial feasibility; Analysis of potential comparable equity, financing and operating models; Developing detailed workflow arrangements related to case/service management; Identifying integrated software for the functioning of CFCs; and developing citizens engagement plan.

Terms & Conditions:

A. Consultants will be short-listed on the basis of the following eligibility criteria:-

1. Proof of Registration

The consultant shall be registered with the relevant registration body and shall be an active tax payer for the last 05 years.

2. Complete Profile

Complete profile with list of clients and references relevant to the scope of this EOI.

3. Similar assignments and Experience

The consultant should have minimum of 5 years of general experience of feasibility studies/consultancy services and should provide Completion certificate/contract/work-order of at least 01 assignment of conducting feasibility-study/consultancy-services related to automation of public services.

4. Financial Capacity / Strength

Annual turnover of at least PKR 500 million during each of the last three years, as per auditor's report.

5. Human Resource & expertise

Profile of qualified human resource/staff that would be designated to the project.

B. The RFP/Bid Documents shall be issued to short-listed consultants only.

C. Expression of Interest along with requisite documents shall reach at the address mentioned below, not later than 3:00pm, September 25, 2017. EOI would be opened on the same day at 3:15pm in the presence of participating consultants who want to participate.

D. The advertisement is also available on www.kpitb.gov.pk and www.kppra.gov.pk

E. The Procurement & Infrastructure Committee of KPITB reserves the right to accept or reject any or all applications by assigning cogent reason to the participating consultant. (On demand).

F. If any Consultant, applying to this EOI, try to influence the procurement process, shall be disqualified directly.

Director Administration

**Plot No. 134-136, Industrial Estate, Phase-V, Hayatabad, Peshawar, Khyber Pakhtunkhwa
Contact: 091-5891512-13, 091-9219505 Fax: 091-5891511 Email: info@kpitb.gov.pk**